

Application for ICA qualification in Malaysia

Date Received:

ICTA USAGE

Do you want your employer to know that you are taking this course?

YES NO

Funding Option

Company-sponsored **Self-funding**

Personal Details (A copy of your passport/drivers' license must be returned with the application)

Title **First Name** **Last Name**

Middle Name

Passport/Drivers' License

Your name as it appears in Passport/Drivers' License

Nationality

Sex (M/F) **Date of Birth**

Address 1

Address 2

Organisation

Department

Job Title

Email Address

Home/Office Number

Mobile/Evening Number

Employer Details (only for company-sponsored students)

Name of organisation

Address 1

Address 2

Job Title/Designation

Email Address

Accounts contact name (where applicable)

Email Address (where applicable)

Job Level

(Please tick as applicable)

- New Entrant/ Administrator** **Experienced Staff & Junior Management**
 Middle Management **Senior Management/ Board Level**
 Other (please specify)

How did you find out about the course?

(Please tick as applicable)

- | | |
|--|--|
| <input type="checkbox"/> Search Engine | <input type="checkbox"/> Briefing Event/
Trade Show |
| <input type="checkbox"/> Newspaper/
Magazines Ads | <input type="checkbox"/> Direct Mail/Email |
| <input type="checkbox"/> Referral | <input type="checkbox"/> Other (please specify) |

Please state newspaper or other option

Do you suffer from any disability or illness, which may affect your studies?

YES

NO

If yes, please give details

Equal Opportunity & Disability Statement

ICTA welcomes applications from students with additional support needs as a result of a disability, medical condition or specific language difficulty e.g. dyslexia.

All applications will be considered under the same criteria as other applications. You are encouraged to contact the course administrator at ICTA to discuss any requirements you may have relating to your study or other needs as soon as possible.

This is so that we can take all reasonable steps to ensure your needs are met and that the relevant staff is informed of support requirements at the earliest opportunity.

ICTA will take all reasonable steps to ensure that applicants who meet the academic criteria will not be excluded from the course that interests them for reasons relating to their disability. However, there may be rare occasions that we would be unable to meet an individual's needs, but this would be discussed in detail and every avenue investigated before a decision is made.

Correspondence

Unless otherwise indicated, correspondence will be sent to the personal address provided for those who are self-funding and to the company address provided for those who are company-sponsored. Any special mailing requirements should be noted below:

Statement about Data Collection

The International Compliance Association (ICA) and the International Compliance Training Academy (ICTA) is required to collect data and information from students pertaining to courses, assessments and examinations. The student's information collected by ICA/ICTA may be provided to government agencies that are authorised to receive it.

ICA/ICTA may request further information from you should you provide insufficient information or if ICA/ICTA requires further clarification or additional information in order to complete the processing of your course application, enrolment and course fees reimbursement, etc. ICA/ICTA have the right to request photographs of students where appropriate. ICA/ICTA also reserves the right to keep all information collected on file for a period as required by the government agencies and permissible by law.

Data Protection

ICA/ICTA may disclose your information to third parties and our other group companies where they help us in the administration or operation of our organisation.

ICA/ICTA and third parties may send you information about products and services such as compliance courses, compliance training courses, workshops, internal/external ICA/ICTA events etc that are approved by ICA/ICTA.

ICA/ICTA may also disclose your information if we are under a duty to disclose or share your personal information in order to comply with any legal or regulatory obligation, or in order to enforce or in complying with our obligations under our terms and conditions or other agreements; or to protect our rights, property, or safety or that of other users or third parties.

If you wish to change/update your particulars, or if you do not want to receive any mailings from us or from third parties, please let us know by emailing us at enquiries@int-comp.com

Please tick this box if you consent to receiving marketing messages in the future from ICTA, by telephone or by email (or other means).

Course Fee - Malaysian Ringgit

Courses	Fees	
ICA Anti Money Laundering Certificate	RM1,995	<input type="checkbox"/>
ICA Certificate in KYC & CDD	RM1,995	<input type="checkbox"/>
ICA Certificate in Financial Crime Prevention	RM1,995	<input type="checkbox"/>
ICA Certificate in Managing Sanctions Risk	RM1,995	<input type="checkbox"/>
ICA Specialist Certificate in Trade Based Money Laundering	RM1,995	<input type="checkbox"/>
ICA Specialist Certificate in Money Laundering Risk in Correspondent Banking	RM1,995	<input type="checkbox"/>

Payment Details

Payment by Telegraphic Transfer is to be made payable to:

International Compliance Training Academy Pte Ltd.

Please quote your full name and invoice number or ICTA's account reference.

Remittance instructions for credit of account with The Hong Kong and Shanghai Banking Corporation Limited, Singapore.

Pay to: The Hong Kong and Shanghai Banking Corporation Limited, Singapore.

Name: International Compliance Training Academy Pte Ltd

Address: 21 Collyer Quay
HSBC Building
Singapore 049320

Address: 147-287395-001 Singapore Dollar Account

Bank Code: 7232

Branch Code: 147

Payment Terms

Invoices must be paid within 30 days of receipt (applicable for company sponsored students only.)

Please note that where a student is not sponsored by their employer, full payment of fees are required before the online course materials will be made available.

Please contact the ICTA Finance Team at accounts@int-comp.com for further details.

Payment must be made by Telegraphic Transfer and made payable to International Compliance Training Academy Pte Ltd.

Refunds

If a student withdraws four or more weeks prior to the workshop, the student will be refunded the course fee less any remittance charges levied by the banks.

If a student withdraws from the course less than four weeks prior to the workshop, the student will be refunded 50% of the course fee less any remittance charges levied by the banks.

If a student withdraws one week or less prior to the workshop, the student will not be refunded the course fee.

If a student fails to attend the workshop, no refund will be given.

Declaration

I have read the terms and conditions and declare the particulars in this application are true and correct

I enclose/attach a true copy of my identification

(Enrolment forms cannot be processed if above are left unticked)

Student Name

Signature of Student

Date

The following are required if your employer is funding your course:

Name of Line Manager/HR

Signature of Employer

Date

Company Stamp

Please return your completed enrolment by post, fax or e-mail to:

International Compliance Training (Malaysia) Sdn. Bhd.
No. 5, Jalan Sri Semantan 1, Damansara Heights 50490
Kuala Lumpur, Malaysia

Phone: +603 2083 0071

Email : enrolments@int-comp.com

Web: www.icta.com.sg